

## Arkholme with Cawood Parish Council

### **DRAFT** Minutes for meeting Monday 7<sup>th</sup> January 2019 in Arkholme Village Hall

The Clerk Gillian Newton, 14 Marton Drive, Morecambe, LA4 6RB. Tel: 07773678608 [gillianhodgson6@gmail.com](mailto:gillianhodgson6@gmail.com)

Present: Cllrs Graham Jackson-Pitt, David Howarth, Chris Preston, Rachael Gibson, City Cllr Roger Mace, the Clerk Gillian Newton and 1 member of the public,

1. No apologies for absence were received.
2. Minutes of the meeting held on 5<sup>th</sup> November 2018 were read, proposed by Cllr Gibson, seconded by Cllr Howarth and signed as a true record by Cllr Jackson-Pitt.
3. Clerk's report
  - a) Fifth councillor required – refer to Election on May 2<sup>nd</sup> 2019. Nominations papers deadline April 3<sup>rd</sup> 2019. Nomination papers can be collected and returned, by hand, by one person eg: the Clerk.
  - b) Hopewell Cup Competition 500 words "Inspired by Arkholme" judged by previous year's winner Louise Jones. Winner Hopewell Cup and £15 book voucher Mr David Smith. Children's winner of £15 book voucher Joe Townley. Congratulations. 3 adult entries and 11 children's entries received.
  - c) **Grit Bins** Reminder notices posted in and around grit bins stating rock salt for public highway use **ONLY**
4. **PACT** Burglary reported in September on or near Meadoway, investigation complete, no suspect identified. No crimes reported during October. Burglary reported in November on or near Meadoway, investigation complete, no suspect identified. The link to local crime figures available at [www.police.uk](http://www.police.uk) Lancashire Constabulary>Kellet & Borwick and then your postcode. Contact PC 3573 Rob Barnsley Community Beat Manager or PCSO 7109 Sarah Shepherd [morecambept@lancashire.pnn.police.uk](mailto:morecambept@lancashire.pnn.police.uk) Tel: 101 for non-emergencies.
5. **Finance**
  - a. Precept setting - deadline Friday 1<sup>st</sup> February 2019. Cllrs agreed to 0% increase to parish tax rate £20.26 Request of £3490.20 agreed by Cllrs.
  - b. S137 requests received from Village Hall Trustees (boiler); Village Playing Field; Baby & Toddler Group; Village Hall Defibrillator; Crown Green Bowling. Cllrs agreed to donate £100.00 to each of these groups and recommend other groups put forward a request prior to the next meeting.
  - c. Cheque from Mrs Fairhurst received £12 for annual rent for Pound.
  - d. CHEQUE Arkholme Village Hall annual rent £102.00 agreed by Cllrs
  - e. CHEQUE HMRevenue&Customs ONLY £40.00 for 5<sup>th</sup> March agreed by Cllrs
6. **Planning applications**
  - a. **18/00645/REM** Reserved matters application for the erection of **16** dwellings (C3) for Mr Edward Hayton, Land East of Arkholme Methodist Church, Kirkby Lonsdale Road, Arkholme . Extension for Cllrs comments refused. Planning Committee 10<sup>th</sup> December recommended for approval. **Permitted.**
  - b. **18/01430/CU** Change of use of agricultural land for the siting of four camping pods with associated package treatment plant, parking area, pedestrian access path, fencing and landscaping for Mr&Mrs WJ & LA Barker, Brown Edge Farm, Lancaster Brow, Arkholme, LA6 1AN **Awaiting decision.**
  - c. **18/01483/FUL** Erection of two storey rear infill extension for Mr Christopher may, Old Hall, Kirkby Lonsdale Road, Arkholme, LA6 1AS **Awaiting decision.**  
**18/0209/TCA** Works to trees T1 Cherry – crown lift roadside branches closer to boundary wall. Remove dead wood and previous poor pruning cuts and reduce and thin up to 25% maintaining balance of crown for Mr B.Metcalf, Reading Room Cottage, Main St, Arkholme, LA6 1AU **Awaiting decision.**  
**18/0210/TPO** Works to trees Elder (T1) – remove; Willow (T2) – remove; Damson (T3, T9, T14) – reduce to rebalance tree; Willow (T4) – remove; Chestnut (T5, T8, T10, T17, T18) – lift lower lateral branches, reduce crown and spread by up to 25% of leaf cover; Chestnut (T6, T7, T11, T12, T13, T15) – remove; Damson (T16) – remove for Mr Jarvis, 11 Herb Gardens, Arkholme, LA6 1RA **Awaiting decision.**

**Planning applications available for public viewing at** <http://planapps.lancaster.gov.uk/publicaccess/>

## 7. LALC/NALC

- a) December Newsletter
- b) Employment briefing E02-18 National Salary Award.
- c) L09-18 The Public Sector Bodies (websites and mobile applications) (No.2) Accessibility Regulations 2018

## 8. Lancaster City Council

- a. Acknowledgement of complaint of an alleged breach of planning control Bainsbeck Farm.
- b. Acknowledgement of complaint of reduced grass cutting service for Village Green and pavement/highway verges Grounds Maintenance Team ref: 400081 and FixMyStreet.com 137765

## 9. Lancashire County Council

- a. Highways Act 1980 Section 119 Diversion of Arkholme with Cawood Footpath 4 (Part) at Willow Cottage, Main Street, Arkholme. The order displayed on noticeboard as required.
- b. Urgent message from Lancashire Constabulary via LCC to all who use and maintain playgrounds and equipment following a recent incident of razor blades being attached to sides of a slide.

10. Enhancing the village. Interpretation Boards. Cllrs Jackson-Pitt and Gibson.

11. Christmas event – Many thanks to John Tamlin for the kind donation of the tree; Gordon Higton for providing the tree lights; Rev Michael Hampson and to Cllr Graham Jackson-Pitt for the music.

12. Electrical situation regarding festive lighting. ENWL contacted and fitted a new fuse. Refuse to reimburse cost of electricity not used as unmetered supply and were informed too late.

13. Mr Pearson relinquishes renting the Pound. Applications from parishioners to take up the vacant Pound, currently annual rent is £12 to be reviewed at the May Annual Parish Council Meeting. 3 applications were received and agree to Pound-share. Rachael Gibson, Helen Dinsdale & Christine Shannon.

14. Clerks and Councils Direct newsletter November issue 120.

15. Business introduced by Councillors

- a) Additional invoices received at the meeting and agreed by Cllrs from G.V.Higton festive lighting; Bay Horse for mince pies & mulled wine provided at the Christmas event; Louise Jones 2 x engraving Hopewell Cup.
- b) Lancaster City Council Gambling Consultation.
- c) LALC Police Commissioner's **public consultation** [www.snapsuveys.com/wh/s.asp.k=154521301713](http://www.snapsuveys.com/wh/s.asp.k=154521301713)
- d) LALC Buckingham Palace Garden Party invitation to PC Chairperson, balloted – 4 nominations (+partner) to attend from Lancashire.
- e) LALC Meeting of 27<sup>th</sup> November attended by Cllr Howarth. Discussion of proposed planning on land allocation projects.
- f) Vehicles parking on Main Street near junction with Kirkby Lonsdale Road causing difficulties when vehicles leaving and entering Main Street at the same time. Request parishioners & visitors park away from the junction. Request parents picking up from school to do so from the Village Hall car park.
- g) **VACANCY for Clerk and Responsible Financial Officer** required by 1<sup>st</sup> April 2019. Applications from Parish Councillors. 3 Cllrs to arrange interviewing applicants in February. Successful applicant to attend March meeting.
- h) 500 words annual competition, in conjunction with Arkholme CofE Primary School. Prizewinner's book vouchers donated by Parish Council. Proposed sponsorship of a new trophy.
- i) Hopewell Cup competition 2019 Produce made by homegrown or locally found/foraged produce within the parish boundary within 2019. No age categories. £15 book voucher winner from each category – Cordial or drink; Jam or preserve; Pickle or chutney. Winner of Hopewell Cup to be a parishioner. Judged by previous winner David Smith. To be submitted to a Parish Councillor by Friday 11<sup>th</sup> October 2019. Please note your item/s will need to be identified with details of what and when but not by whom – write your name in a sealed envelope and attach to item.
- j) Listed Building 1362530 Smithy Cottage – investigation of recent addition of external lighting.

CHEQUES signed this month by Cllrs Jackson-Pitt and Gibson.

592	100.00	S137 Arkholme Village Hall playing field
593	100.00	S137 Crown Green Bowling
594	100.00	S137 Arkholme Village Hall Defibrillator
595	100.00	S137 Arkholme Village Hall boiler
596	102.00	Arkholme Village Hall annual rent
597	208.00	G.V.Higton festive lighting
598	40.00	HMRC PAYE tax Jan/Feb/March
599	100.00	S137 Emily Sapsford – Baby & Toddler Group
600	100.00	Bay Horse – Christmas event mince pies & mulled wine.
601	20.00	Louise Jones – engraving x 2 Hopewell Cup

Date of next meeting **Monday 4<sup>th</sup> March 2019 at 7.30pm** in Arkholme Village Hall